

# SANDIA

## *Resort & Casino*

Dear Sponsorship or Donation Applicant:

Sandia Resort & Casino and the Pueblo of Sandia support the foundations of a strong and caring community. We are deeply committed to making a difference in our community and in people's lives. We value and support organizations and causes that benefit economic development, charities which employees are directly involved in, charitable organizations, and organizations/causes that support Sandia Pueblo and Sandia Resort & Casino's CORE values.

We welcome the opportunity to assist your organization in achieving its goals, we ask that you carefully read our guidelines prior to completing the application. Due to the large volume of requests we receive, **all applications must be received at least 45 days prior to the date the sponsorship or donation is needed** in order for your application to be considered. Our donation budget is limited and because we do not wish to duplicate similar donations, please submit your application/request as far in advance as possible.

Each approved organization is limited to one (1) donation and sponsorship, annually.

We DO NOT donate to:

- Private clubs funded by membership fees;
- Advocacy or lobbying groups;
- Individuals seeking pledges;
- Political parties or candidates;

Applications can be submitted by email to: [SponsorshipsAndDonations@sandiacasino.com](mailto:SponsorshipsAndDonations@sandiacasino.com); facsimile to (505) 796-7529; or mailed to Sandia Resort & Casino at 30 Rainbow Road, N.E., Albuquerque, NM 87113.

You can expect a response within 4 to 6 weeks after receipt of your application. If you do not provide all of the required information your application will not be considered. If you do not have website, you are welcome to include additional materials (flyers, etc.) with your application however, these materials do not serve in place of an application.

Some of the information you'll need prior to complete your application includes:

- A brief history of your community group, including your organization's name, goals and business name;
- Contact information, including a valid email address to send necessary documents/correspondence;
- Details about your request, including a schedule and overview of those whom expect to benefit from our assistance;
- Details of your project or fundraiser, including the goals, key dates, desired outcomes, funding details, other project partners, as well as your plans for donor recognition.

Thank you for your request and feel free to contact us with any questions or concerns.

Proceed to page 2, to apply.

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## *Resort & Casino*

Date of Application:

Name of Organization:

Address: Click or tap here to enter text.

City:

State and Zip code:

Website Address:

Primary Contact Person and title:

Applicants Name if different than above:

Daytime Phone #:

Fax:

Email:

EIN (or, if a SR&C employee, provide ID #; employee donations are limited to \$300 per year):

### DETAILS ABOUT YOUR EVENT OR FUNDRAISER

Is this a Sponsorship or Donation, please click one box:

Sponsorship (Monetary)

Donation (Restaurant, Hotel, Spa or Golf, certificate)

Amount of Request: \$

Name of Fundraiser or Event:

Date of Event:

Location:

What is the overall objective of the event or fundraiser and who will benefit?

What are your social media plans for promoting the project and our participation?

Who are the other funding partners?

Is this event contracted or scheduled to take place on the property of Sandia Resort and Casino?

Additional information you'd like to include: